

Legend:  
AGENDA - green  
MINUTES - white  
ATTACHMENTS - blue  
RESOLUTIONS - yellow

**HOUSING AUTHORITY OF THE CITY OF NORMAN  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
JANUARY 23, 2012  
12:30 p.m.**

**(Board Member Lunch 12:00pm-12:30pm in Executive Office)**

**Administration/Resident Initiatives Building  
(Handicap Accessible)  
700 North Berry Road  
Norman, Oklahoma 73069**

**AGENDA**

**ITEM 1. ROLL CALL**

**ITEM 2. PLEDGE OF ALLEGIANCE LED BY CHAIRMAN JEFF CUMMINS**

**ITEM 3. APPROVAL OF AGENDA**

**ACTION REQUESTED:** A motion to approve the Agenda for the January 23, 2012, Regular Meeting, as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 4. CONSENT DOCKET**

**INFORMATION:** This Item is placed on the Agenda so that the Board, by unanimous consent, can designate those routine Agenda Items that they wish to be approved or acknowledged by one motion. If any Item proposed does not meet with approval of all Board members, that Item will be heard in regular order. Staff recommends that Items 5 and 6 be placed on the Consent Docket.

**ACTION REQUESTED:** A motion to place Items 5 and 6 on the Consent Docket to be approved by one motion.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 5. APPROVAL OF MINUTES FROM NOVEMBER 14, 2011, REGULAR MEETING**

**ACTION REQUESTED:** A motion to approve the minutes from the November 14, 2011, Regular Meeting, as presented.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM 6. CONSIDERATION OF FINANCIAL STATEMENTS FOR THE MONTH OF NOVEMBER, 2011 AND ROUTINE CLAIMS AND CREDIT CARD EXPENSES FOR DECEMBER 2011**
- ACTION REQUESTED:** A motion to approve as presented.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 7. SPECIAL RECOGNITION OF EMPLOYEE OF THE QUARTER FOR QUARTER ENDING DECEMBER 31, 2011**
- ACTION REQUESTED:** No action necessary.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 8. SPECIAL PROGRAMS**
- ACTION REQUESTED:** A motion to approve as presented.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 9. CONSIDERATION OF ADMINISTRATIVE REPORT FOR THE MONTH OF DECEMBER 2011.**
- ACTION REQUESTED:** A motion to approve as presented.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 10. CONSIDERATION OF LAWN TREATMENT FOR LOW RENT NHA PROPERTIES.**
- ACTION REQUESTED:** A motion to approve as presented.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 11. CONSIDERATION OF ELEVATOR SERVICE CONTRACT.**
- ACTION REQUESTED:** A motion to approve as presented.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 12. CONSIDERATION OF RESOLUTION NHA 11-12-006, A RESOLUTION TO AOPT RISK CONTROL SERVICES.**
- ACTION REQUESTED:** A motion to approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM 13. CONSIDERATION OF RESOLUTION NHA 11-12-009, A RESOLUTION TO DROP FROM THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM FRAUD PAYBACK ACCOUNT AS UNCOLLECTIBLE DEBT; THE ATTACHED LIST OF PAST SECTION 8 HOUSING CHOICE VOUCHER CLIENTS.**

**ACTION REQUESTED:** A motion to approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM 14. CONSIDERATION OF RESOLUTION NUMBER NHA 11-12-008, A RESOLUTION TO ADOPT AN ACCIDENT/INCIDENT INVESTIGATION AND REPORTING PROCEDURE.**

**ACTION REQUESTED:** A motion to approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM 15. CONSIDERATION OF RESOLUTION NUMBER NHA 11-12-007, A RESOLUTION TO AMEND THE PREVIOUSLY ADOPTED STATEMENT OF POLICIES GOVERNING THE ADMISSION TO AND CONTINUED OCCUPANCY OF THE HUD-AIDED, SECTION 8 HOUSING CHOICE VOUCHER PROGRAM AND THE HUD-AIDED LOW-INCOME ADMISSIONS AND CONTINUED OCCUPANCY FOR PUBLIC HOUSING OPERATED BY THE HOUSING AUTHORITY OF THE CITY OF NORMAN; TO REVISE THE INCOME LIMITS.**

**ACTION REQUESTED:** A motion to approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM 16. CONSIDERATION OF RESOLUTION NUMBER NHA 11-12-010, A RESOLUTION TO ADOPT THE NHA REVISED PROCUREMENT POLICY.**

**ACTION REQUESTED:** A motion to approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM 17. NEW BUSINESS**

**ACTION REQUESTED:** A motion to approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 18. RECOGNITION OF VISITORS**

**ACTION REQUESTED:** As desired by the Board.

**ITEM 19. COMMISSIONER'S COMMENTS**

**INFORMATION:** This item appears on the Authority's Agenda for the Board to make comments and to afford an opportunity for citizens to address the Board.

**ACTION REQUESTED:** As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 20. ADJOURNMENT**

**ACTION REQUESTED:** A motion to adjourn the January 23, 2012, Regular Board Meeting.

**ACTION TAKEN:** \_\_\_\_\_

**TIME ADJOURNED:** \_\_\_\_\_

**NEXT BOARD MEETING – MONDAY, MARCH 19, 2012.**